

# **Hamilton Playbox Repertory Society Incorporated**

## **Performance Report For the Year Ended 31 December 2020**

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# Hamilton Playbox Repertory Society Incorporated

## Entity Information As at 31 December 2020

### LEGAL NAME OF ENTITY

Hamilton Playbox Repertory Society Incorporated.

### OTHER NAME OF ENTITY

Hamilton Playbox.

### TYPE OF ENTITY AND LEGAL BASIS

Registered as a charity under the Charities Act 2005 and incorporated as a society under the Incorporated Societies Act 1908.

### REGISTRATION NUMBER

Registered Charity: CC42426.

### ENTITY'S PURPOSE OR MISSION

The purpose of Hamilton Playbox is:

To produce and stage plays and otherwise engage in theatrical activities; and

To provide instruction and opportunities for members in the dramatic arts.

### ENTITY STRUCTURE

The officers of the Society comprise of a Patron, President, Vice President, Secretary, Treasurer, and a Committee of up to 10 members.

### MAIN SOURCES OF THE ENTITY'S CASH AND RESOURCES

Hamilton Playbox's main source of funding is from the production of plays.

### MAIN METHODS USED BY THE ENTITY TO RAISE FUNDS

Hamilton Playbox's main method of raising funds by production of plays.

### ENTITY'S RELIANCE ON VOLUNTEERS & DONATED GOODS OR SERVICES

Hamilton Playbox relies heavily on our volunteers and grants and donations. Our committee and officers are all volunteers who give many hours of their time to run the society and make it viable. All personnel involved in productions of shows are volunteers as are our actors. Directors receive a nominal amount to cover their expenses. Our volunteers also assist with their home base at Riverlea Theatre. Some of the tasks our volunteers carry out are set building, properties for shows, costuming, hair and make up, lighting, sound, front of house, production and special effects.

# Hamilton Playbox Repertory Society Incorporated

## Entity Information As at 31 December 2020

### CONTACT DETAILS

Physical Address: Riverlea Theatre  
83 Riverlea Road  
Riverlea  
Hamilton 3216

Postal Address: Hamilton Playbox Rep Soc Inc  
PO Box 24043  
Hillcrest  
Hamilton 3253

Phone: 07 856 3801

Email: [lorna.ashton3@gmail.com](mailto:lorna.ashton3@gmail.com)

Website: [www.playbox.org.nz](http://www.playbox.org.nz)

Facebook: <https://www.facebook.com/Hamilton-Playbox-211300822251678>

# Hamilton Playbox Repertory Society Incorporated

## Statement of Service Performance For the Year Ended 31 December 2020

### DESCRIPTION OF ENTITY'S OUTCOMES

1. Continually produce stage plays and engage in theatrical activities.
2. Supporting members and the community by providing instructions and opportunities in the dramatic arts.

### DESCRIPTION AND QUANTIFICATION OF THE ENTITY'S OUTPUTS

DESCRIPTION	2020	2019
Stage Plays	1	3
Theatrefest	0	1
AGM and Awards Night	1	
24 hour play challenge	1	1
Club Night	1	1

### ADDITIONAL INFORMATION

The 24 hour play challenge has again been very successful.

Theatrefest was cancelled due to COVID-19.

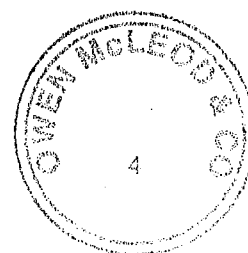
The club night quiz was successful.

The Director's workshop was also successful.

# Hamilton Playbox Repertory Society Incorporated

## Statement of Financial Performance For the Year Ended 31 December 2020

	Note	2020	2019
<b><u>REVENUE</u></b>			
Ticket Sales	2	5,050	27,846
Activitties Revenue	3	2,133	1,337
Donations & Grants	4	3,285	2,026
Other Revenue	5	1,687	2,726
Interest Received		-	10
<b><u>TOTAL REVENUE</u></b>		<u>12,155</u>	<u>33,945</u>
<b><u>OPERATING EXPENSES</u></b>			
Show Expenses	6	5,634	30,868
Other Expenses	8	7,730	6,415
Activities Expenses	7	1,059	1,648
Depreciation		479	536
<b><u>TOTAL EXPENSES</u></b>		<u>14,902</u>	<u>39,467</u>
<b><u>NET DEFICIT FOR YEAR</u></b>		<u>(2,747)</u>	<u>(5,522)</u>




This statement should be read in conjunction with the Notes to the Performance Report and attached Review Report.

# Hamilton Playbox Repertory Society Incorporated

## Statement of Financial Position As at 31 December 2020

	2020	2019
<b><u>CURRENT ASSETS</u></b>		
Westpac 00	3,087	3,003
Westpac 01	4,023	5,620
Prepayments	1,390	1,904
GST Refund Due	-	71
	<u>8,500</u>	<u>10,598</u>
<b><u>CURRENT LIABILITIES</u></b>		
Accounts Payable	2,200	2,200
GST Payable	170	-
	<u>2,370</u>	<u>2,200</u>
<b><u>WORKING CAPITAL</u></b>		
	<u>6,130</u>	<u>8,398</u>
<b><u>NON-CURRENT ASSETS</u></b>		
Fixed Assets - as per schedule	4,259	4,738
	<u>4,259</u>	<u>4,738</u>
<b><u>NET ASSETS</u></b>		
	<u>10,389</u>	<u>13,136</u>
<b>REPRESENTED BY :</b>		
<b><u>ACCUMULATED FUNDS</u></b>		
Opening Balance Equity	13,136	18,658
Net Loss	(2,747)	(5,522)
	<u>10,389</u>	<u>13,136</u>

The Performance Report has been approved by the committee for and on behalf of Hamilton Playbox Repertory Society Incorporated.

  
\_\_\_\_\_  
President

Date: 25/01/2021

  
\_\_\_\_\_  
Treasurer

Date: 25/1/2021

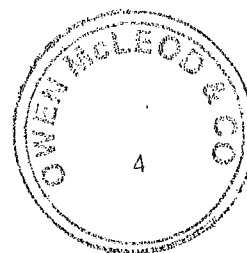


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# Hamilton Playbox Repertory Society Incorporated

## Statement of Cash Flows For the Year Ended 31 December 2020

	2020	2019
<b><u>Cash Flows from Operating Activities</u></b>		
<b>Cash was received from:</b>		
Donations, Fundraising and other similar receipts	3,285	2,026
Fees, subscriptions and other receipts from members	887	1,335
Receipts from providing goods and services	7,983	30,574
Interest, dividends and other investment receipts	-	10
Goods and Services Tax	241	(847)
<b>Cash was applied to:</b>		
Payments to suppliers and employees	(13,909)	(39,203)
<b>Net Cash Flows from Operating Activities</b>	<u>(1,513)</u>	<u>(6,105)</u>
<b><u>Cash Flows from Investing and Financing Activities</u></b>		
<b>Cash was received from:</b>		
<b>Cash was applied to:</b>		
<b><u>Net Decrease in Cash</u></b>	<u>(1,513)</u>	<u>(6,105)</u>
<b>Opening Cash</b>	8,623	14,728
Decrease in Cash for the year	(1,513)	(6,105)
<b>Closing Cash</b>	<u>7,110</u>	<u>8,623</u>
<b>This is represented by:</b>		
Westpac 00	3,087	3,003
Westpac 01	4,023	5,620
	<u>7,110</u>	<u>8,623</u>



This statement should be read in conjunction with the Notes to the Performance Report and attached Review Report.

# Hamilton Playbox Repertory Society Incorporated

## Fixed Asset and Depreciation Schedule For the Year Ended 31 December 2020

Asset	Cost Price	Book Value 01/01/2020	Additions Disposals	Gain/Loss on Disposal	Capital Profit	--- Depreciation --- Mth Rate	Accum Deprec 31/12/2020	Book Value 31/12/2020
<b>Equipment</b>								
TL 1010 Tenpacks	4,756	222				12 10.0% DV	22	200
Showmaster 60 ch	5,038	7				12 10.0% DV	1	6
Profile Spots 1k (10)	1,500	71				12 10.0% DV	7	64
Intercom2/3 Shar	2,593	122				12 10.0% DV	12	110
Discman Plr	1,888	150				12 10.0% DV	15	135
Other Equipment	418	65				12 10.0% DV	7	58
Advertising Banner	420	77				12 10.0% DV	8	69
Saw Bench etc	3,722	853				12 10.0% DV	85	768
Lights	3,000	1,092				12 10.0% DV	109	983
French Doors	262	67				12 10.0% DV	7	60
Sander	947	254				12 10.0% DV	25	229
Spindle Moulder	889	238				12 10.0% DV	24	214
Drill	483	41				12 20.0% DV	8	33
Hose	114	9				12 20.0% DV	2	7
Television	943	187				12 10.0% DV	19	168
DVD Player	229	43				12 10.0% DV	4	39
Projector	3,312	1,240				12 10.0% DV	124	1,116
	<u>30,514</u>	<u>4,738</u>					<u>479</u>	<u>4,259</u>



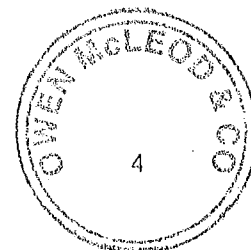
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# Hamilton Playbox Repertory Society Incorporated

## Fixed Asset and Depreciation Schedule For the Year Ended 31 December 2019

Asset	Cost Price	Book Value 01/01/2019	Additions Disposals	Gain/Loss on Disposal	Capital Profit	---- Depreciation ---- Mth Rate	\$	Accum Deprec 31/12/2019	Book Value 31/12/2019
<b>Equipment</b>									
TL 1010 Tenpacks	4,756	247				12 10.0% DV	25	4,534	222
Showmaster 60 ch	5,038	8				12 10.0% DV	1	5,031	7
Profile Spots 1k (10)	1,500	79				12 10.0% DV	8	1,429	71
Intercom 2/3 Shar	2,593	136				12 10.0% DV	14	2,471	122
Diseman Plr	1,888	167				12 10.0% DV	17	1,738	150
Other Equipment	418	72				12 10.0% DV	7	353	65
Advertising Banner	420	86				12 10.0% DV	9	343	77
Saw Bench etc	3,722	948				12 10.0% DV	95	2,869	853
Lights	3,000	1,213				12 10.0% DV	121	1,908	1,092
French Doors	262	75				12 10.0% DV	8	195	67
Sander	947	282				12 10.0% DV	28	693	254
Spindle Moulder	889	265				12 10.0% DV	27	651	238
Drill	483	51				12 20.0% DV	10	442	41
Hose	114	11				12 20.0% DV	2	105	9
Television	943	208				12 10.0% DV	21	756	187
DVD Player	229	48				12 10.0% DV	5	186	43
Projector	3,312	1,378				12 10.0% DV	138	2,072	1,240
	30,514	5,274					536	25,776	4,738



This statement should be read in conjunction with the Notes to the Performance Report and attached Review Report.

# Hamilton Playbox Repertory Society Incorporated

## Statement of Accounting Policies and Notes to the Performance Report For the Year Ended 31 December 2020

### 1. STATEMENT OF ACCOUNTING POLICIES

#### a) **BASIS OF PREPARATION**

Hamilton Playbox Repertory Society Incorporated has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

#### b) **GOODS AND SERVICES TAX**

Hamilton Playbox Repertory Society Incorporated is registered for GST and the financial statements are prepared on a GST exclusive basis, except for Debtors and Creditors which are stated inclusive of GST.

#### c) **BANK ACCOUNTS AND CASH**

Bank Accounts and Cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

#### d) **ACCOUNTS RECEIVABLE**

Accounts Receivable are valued at their estimated realisable value.

#### e) **REVENUE**

Revenue is recognised to the extent that it is probable that the economic benefit will flow to Hamilton Playbox Repertory Society Incorporated and revenue can be reliably measured. Revenue is measured at the fair value of the consideration received. The following specific recognition criteria must be met before revenue is recognised.

#### **Donations, fundraising and other similar revenue**

Donations are recognised as revenue upon receipt.

Grant revenue includes grants given by other charitable organisations, philanthropic organisations and businesses. Grant revenue is recognised when the conditions attached to the grant has been compiled with. Where there are unfulfilled conditions attaching to the grant, the amount relating to the unfulfilled condition is recognised as a liability and released to income as the conditions are fulfilled.

#### f) **FIXED ASSETS**

Fixed Assets are initially recorded at cost less aggregate depreciation and have not been revalued.

#### g) **DEPRECIATION**

Depreciation has been calculated to allocate the cost or valuation of assets over their estimated useful lives.

#### h) **TAXATION**

The Society is registered as a charitable entity under the Charities Act 2005 and is exempt from income tax under the income tax legislation.

#### i) **CHANGES IN ACCOUNTING POLICIES**

There have been no changes in accounting policies that would have had a significant effect on the determination of profit for the year.

All other policies have been applied on a consistent basis with those used in previous years.



# Hamilton Playbox Repertory Society Incorporated

## Statement of Accounting Policies and

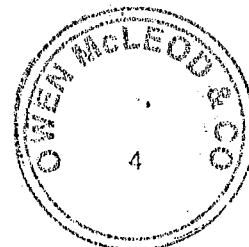
### Notes to the Performance Report

For the Year Ended 31 December 2020

#### NOTES TO THE ACCOUNTS

##### REVENUE

	2020	2019
<b>2. TICKET SALES</b>		
Frankenstein - Ticket Sales	-	5,772
The Lion, The Witch and The Wardrobe - Ticket Sales	-	16,069
Dial M for Murder - Ticket Sales	-	6,005
The BFG	5,050	-
	<u>5,050</u>	<u>27,846</u>
<b>3. ACTIVITIES REVENUE</b>		
Programmes	55	441
Club Night	315	392
24 Hour Play Challenge	483	391
Theatrefest	-	113
Directors Workshop	345	-
BFG Raffle	95	-
Refunds - BFG rights	680	-
BFG script sales	160	-
	<u>2,133</u>	<u>1,337</u>
<b>4. DONATIONS &amp; GRANTS</b>		
Donation	1,500	2,026
24 Hour Play Challenge	1,785	-
	<u>3,285</u>	<u>2,026</u>
<b>5. OTHER REVENUE</b>		
Membership	887	1,335
Benefit Nights	800	1,391
	<u>1,687</u>	<u>2,726</u>
<b><u>EXPENSES</u></b>		
<b>6. SHOW EXPENSES</b>		
Frankenstein	-	10,154
The Lion, The Witch and The Wardrobe	-	10,507
Dial M for Murder	-	10,117
Vicar of Dibley	-	90
The BFG	5,589	-
Get Smart Scripts	45	-
	<u>5,634</u>	<u>30,868</u>
<b>7. ACTIVITIES EXPENSES</b>		
Club Night	-	50
24 Hour Play Challenge	1,019	876
Theatrefest	-	722
AGM Expenses	40	-
	<u>1,059</u>	<u>1,648</u>



# Hamilton Playbox Repertory Society Incorporated

## Statement of Accounting Policies and Notes to the Performance Report For the Year Ended 31 December 2020

	2020	2019
<b>8. OTHER EXPENSES</b>		
Review Fees	2,200	2,200
Bank Charges	282	495
General Expenses	202	263
Insurance	4,685	1,905
Newsletter	20	70
Printing, Stamps & Stationery	-	38
Show Posters	341	1,229
Subscriptions	-	100
Website	-	115
	<u>7,730</u>	<u>6,415</u>

### 9. RELATED PARTIES

There were no transactions involving related parties during the financial year. (2019: Nil)

### 10. COMMITMENTS AND CONTINGENCIES

#### Commitments

There are no commitments at balance date. (2019: Nil)

#### Contingent Liabilities

There are no contingent liabilities at balance date. (2019: Nil)

### 11. CONTINGENT ASSETS & LIABILITIES

Hamilton Playbox Repertory Society Incorporated has no contingent liabilities of a material nature that are not disclosed in the accounts. (2019: Nil)

### 12. EVENTS AFTER BALANCE DATE

There were no events that have occurred after balance date that would have a material impact on the Performance Report. (2019: Nil)

### 13. REVIEW

These financial statements have been reviewed. Please refer to the Review Report.

